

MINUTES OF THE REGULAR MEETING

June 21, 2016

Commissioner Westmiller called the regular meeting to order at 7:04 p.m. at the Danby Fire Station.

ATTENDANCE:

COMMISSIONERS:

Katherine Anderson
Kevin Faehndrich
Joe Freedman
Edward Kokkelenberg
Wayne Westmiller

OFFICERS:

Deanna Bowles, Treasurer
Sharon Gaden, Secretary, Deputy Treasurer
John Gaden, Danby Fire Chief
Scott Wendt, West Danby Fire Chief

PUBLIC:

Ralph Bowles
Rick Dobson

MINUTES:

Minutes for May 26, 2016 were approved and forwarded to the Town Clerk and Town Webmaster.

APPROVAL OF BILLS:

Commissioner Faehndrich moved to pay the vouchers as audited and approved on Operating Account Abstract 6 claims 112-133 in the amount of \$22,328.23. Motion seconded by Commissioner Freedman. 4 yes 1 abstain Carried.

TREASURER'S REPORT:

- Semi-annual report sent to FEMA for hose/nozzle grant
- All bank accounts reconciled
- P&L and Balance Sheet as of 5/31/16 emailed to Commissioners and Chiefs
- Bond completed at 1.95% instead of 2.25% - thanks to Mark Butler saving the District \$2951.32
- Received \$275,000 from The Bank of Greene County
- Registered for 2 webinars: Godaddy MS Office 365 for Your Business on 06/16/16 & OSC Audit Test on 6/21/16
- Requested and received W-9 from Mike Wilbur
- 2015 PERMA Payroll Audit – low estimate by PERMA shows a 24% difference will cause an invoice of approx. \$25
- P&L and Balance Sheet as of 6/21/16 presented

Discussion held on paying EVR bill now, treasurer was given the okay to pay it.

Commissioner Kokkelenberg moved to accept the Treasurer's Report. Motion seconded by Commissioner Faehndrich. Carried 5-0.

COMMUNICATIONS:

- Received original 2013 Affidavits of Publication for Notice of Election & Estoppel Notice in regard to the 2 engines
- Fire District Affairs June 2016 – July 2016 received. Commissioner mentioned article regarding NYS revolving loan program.
- Received letter from 4Guys Fire Trucks in regard to delivery time; Commissioner Westmiller replied.
- West Danby Water District Annual Drinking Water Quality Report for 2015 received
- TTC pledged securities for District
- Benn & Co. CPA's at the NYS Chiefs' Expo
- Received Resolution No. 58 of 2016 – Closing of NY State Route 96B for Parade on July 9, 2016 from Danby Town Clerk
- Received from PERMA 2016 Annual Member Conference Member Questionnaire
- Defibrillator/AED Service Report for Danby
- Upstate Cancer Center news letter

PRIVILEGE OF THE FLOOR

CHIEF'S REPORTS:

WDFC: Chief Wendt reported:

- Will email his May report
- Chief Wendt asked when stations are to be cleaned, discussion held
- Treasurer gave new laptop to Chief Wendt
- Members are working on a list of repairs for the station, i.e. floors, rusting drain, bay doors, walk-in door by bays, heaters n truck back, fire alarm, nightlights in truck bay, holding tank, siding, electric/airlines need to be re-run.
- Discussed mutual aid between Firefighter Jon VanEtten and Village of VanEtten Fire Dept. and also Village of VanEtten Fire Dept. Firefighter Samantha Rose to West Danby. Commissioners would like the District's attorney to review the agreements.
- There may be a new law coming that all firetruck drivers need to hold a Class B license
- Chief Wendt reported has one station usage on July 24, 2016 by VanOrman for a party

Commissioner Faehndrich moved to accept the station usage. Commissioner Anderson seconded. Carried 5-0.

DVFC: Chief Gaden reported:

- Written report for May was received
- 4 members attended the New York State Chiefs Show. He met the representative from Bank of Greene County and also picked up literature from a sign company to give to Commissioner Anderson
- New member applications: Christopher H. Muka of 1840 Danby Road, Ithaca, NY 14850; Richard Wilbur of 364 Bald Hill Road, Spencer, NY 14883
- Request from member George Jakubson to attend out of county Pump Ops Course in Newark Valley starting 07/21/16 for 8 Thursdays. Is not asking for reimbursement, but wants to make sure he is covered by District insurance
- Printer in Chief's office in not being recognized by the computer. Treasurer Bowles will call computer tech about this.

Commissioner Kokkelenberg moved to accept the new members: Christopher Muka and Richard Wilbur pending arson checks and physicals. Commissioner Freedman seconded. Carried 5-0.

Commissioner Kokkelenburg moved to allow George Jakubson to attend out of county Pump Ops Course and to be covered by the District's insurance. Commissioner Freedman seconded. Carried 5-0.

COMMITTEES:

PURCHASING:

- Chief Wendt purchased a turbo draft jet syphon.
- Chief Gaden reported turnout gear will be ordered soon and he ordered flashlights

BUILDINGS/GROUNDS:

- Chief Wendt reported it appears the cheapest way to have internet at the West Danby Station is to go a contract with a cellular company i.e. AT&T or Verizon. Commissioner Faehndrich will research the 2 companies and also inquire about aircards for the new laptops the County is installing in certain trucks for every department in the county.
- Chief Gaden reported nightlights in new truck back will need to be replaced by electrician as they are 15 feet in the air, he will call D. Westbrook.
- Chief Gaden reported Zoning Officer Hansen contacted him about solar energy, he referred him to the Commissioners. Discussion held.

GRANTS:

- Commissioner Anderson reported she will check on the \$2,500.00 grant from Cornell and if it will rollover into new fiscal year.
- Commissioner Anderson gave an update on the sign purchase, she has contact Senator Seward's office in regards to a possible grant.
- Commissioner Kokkelenberg reminded everyone the AFG grant will be opening soon. Chiefs will work on a list of needed items and will prioritize the need for each item.

INSURANCE: No Report

TRUCKS:

- Commissioner Westmiller reported on communication with Attorney Butler in regard to EVR Study
- Treasurer Bowles stated the bond is in the savings for 421. First payment is due March 2017.
- Discussion held on painting the frame rails of the new 421 second time to match the truck, decision to not paint them a second time.
- Chief Gaden reported we received a letter from 4Guys and they have not yet received the cab and chassis, when they do they will send us pictures and send a bill to the Treasurer. The delivery of the truck will likely be in January of 2017 now
- Chief Wendt reported they are still working on specs for a brush truck and will have at July's meeting. We do have a grant out hoping to aide in the cost.
- Commissioner Westmiller discussed the Tahoe for sale by the Lansing Fire District. Commissioner Westmiller asked for permission to submit an offer to purchase for the Danby Fire District to replace West Danby's heavy rescue. The District would sell the current 1442. Attorney Butler will be asked to publish the permissive referendum.

Commissioner Westmiller moved to adopt Resolution 2016-06-21.1 to expend from the "Capital Reserve Fund for New Equipment" an amount not to exceed \$32,000.00 for the purchase of a EMS vehicle, cost of having present name/decal(s) if any removed and Danby Fire District name/decal(s) if any added on vehicle and any additional equipment or maintenance required; Motion was seconded by Commissioner Freedman. A roll call vote was taken and motion carried with 4 ayes and 1 absent.

Commissioner Westmiller made a motion to rescind Resolution 2016-02-09.1 in regards to bidding on 2009 EMS vehicle Cornell University is placing for auction. Seconded by Commissioner Freedman. A roll call vote was taken and motion carried with 4 ayes and 1 absent.

TOWN BOARD: No Report

RECORDS: No Report

POLICY: No Report

MEMBERSHIP/TRAINING:

- Chief Wendt submitted training certificates for himself and Assistant Chief Tod Sukontarak for completing Rescue Technician Basic on June 07, 2016

LONG RANGE PLAN: No Report

BUDGET:

- Discussion held on replacement versus long range plan
- Next workshop will be on June 23, 2016 following the regular meeting at 6:00 p.m.

OLD BUSINESS:

- Physicals will be June 27, 2016 at 5:00 p.m.

NEW BUSINESS: None

Meeting adjourned at 9:23 p.m..

Sharon Gaden
Secretary

RESOLUTION 2016-06-21.1

RESOLUTION TO EXPEND FROM CAPITAL RESERVE FUND FOR VEHICLE ACQUISITION

WHEREAS, pursuant to General Municipal Law §6-g, the Danby Fire District, Town of Danby, County of Tompkins, State of New York, did establish the “TTC 442 Res Equip New 17-4442”, a capital reserve fund to finance the cost of acquisition of replacement fire fighting vehicles or the acquisition of additional fire fighting vehicles needed to be added to the existing fleet of fire fighting vehicles of the Danby Fire District, including, but not limited to, ladder trucks, pumpers, tankers, rescue vehicles, squads and vans; and

WHEREAS, the Danby Fire District wants to make a bid for the purchase of an EMS vehicle equipped with EMS cabinets and miscellaneous firefighting lighting; and

NOW THEREFORE BE IT RESOLVED THAT the Danby Fire District is hereby authorized to expend from the “TTC 442 Res Equip New 17-4442” an amount not to exceed \$32,000.00 for the purchase of an EMS vehicle, cost of having present name/decal(s) if any removed and Danby Fire District name/decal(s) if any added on vehicle and any additional equipment or maintenance required; and

IT IS FURTHER RESOLVED that this resolution is subject to permissive referendum pursuant to General Municipal Law 6-g."

Motion made by Commissioner Westmiller, seconded by Commissioner Kokkelenberg, and adopted by the following vote:

Commissioner Anderson	Aye
Commissioner Faehndrich	Absent
Commissioner Freedman	Aye
Commissioner Kokkelenberg	Aye
Commissioner Westmiller	Aye

June 21, 2016

Sharon Gaden, Secretary
Danby Fire District