

MINUTES OF THE REGULAR MEETING

Mar. 18, 2014

The regular meeting of the Danby Fire District was called to order by Commissioner Westmiller at 7:38 pm on Mar. 18, 2014 at the Danby Fire Station

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer
Sharon Gaden, Deputy Treasurer
John Gaden, Danby Chief
Tony Carlisle, W. Danby Chief
Matt Cooper, W. Danby President/Past Commissioner
Walter Buble, Danby President
Richard Oltz, Past Commissioner

Public: None

BID OPENING:

Lawn mowing proposals were received as follow:

- We Mow – Danby @ \$45, W Danby @ \$50 per cut;
- The Care Taker – Danby @ \$70, W Danby @ \$70 per cut plus onetime raking @ 100 & each spraying @ \$30 + chemicals;
- Tony Catlin – Danby @ \$65, W Danby @ \$65 per cut.

Commissioner Halton moved to accept We Mow's proposals. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

MINUTES:

Commissioner Halton moved to approve the February 11, 2014 minutes. Motion seconded by Commissioner Westmiller and carried with all in favor.

TREASURER'S REPORT:

- Secretary Treasurer Bowles thanked Deputy Treasurer Gaden for acting as treasurer recently and keeping the District running smoothly;
- The tax levy check was received from the Town of Danby for \$390,854 and deposited into the District savings account;
- A check was received from McNeil & Co. for \$215.67 for recent building damage due to excessive rain and a frozen roof drain.

Commissioner Kokkelenberg moved to approve the treasurer's report. Motion seconded by Commissioner Westmiller and carried with all in favor.

Commissioner Halton moved to pay Operating Account Abstract 3 claims 45-83 in the amount of \$55,645.24 and hold check for Kinsley Power Systems (claim 79) for further information. Secretary Treasurer will contact Kinsley Power Systems for the required information, which will be emailed to the Commissioners for final approval of said bill. Commissioner Westmiller seconded the motion and motion carried with all in favor.

COMMUNICATIONS:

- PERMA new claim forms;
- PERMA Safety Person of the Year Award nomination information. Chiefs were encouraged to nominate;
- Staples rewards of \$5, \$9 (expire 4/30/14) and \$10 (expired 4/12/14);
- Carlisle Roofing Systems warranty acknowledgement;
- McNeil & Co. acknowledgement of claim 12407116 loss date 2/22/14 with \$215.67 payable. \$215.67 has been received;
- Caskey's Garage announcement of new bookkeeper Becki Ferris;
- NYS Notice of Unemployment Insurance (UI) Rate;
- NYS insurance identification cards for vehicles – given to Chiefs;
- Home Loan Bank and Tompkins Financial Advisors collateral information for deposits in Tioga State Bank and Tompkins Trust Co.;
- Philip F. Malloy Jr. resume – running for 2nd Vice President AFDSNY – requesting support;
- Occustar physicals scheduled for Monday June 23, 2014 at the Danby Fire Station;
- 2014 NYS Fire Service Laws – 2 copies to be available from the District office;
- Letter from ICSD requesting usage of the Danby Fire Station as a polling place on May 20, 2014, 12 pm-9 pm. Commissioner Westmiller moved to approve the usage. Motion seconded by Commissioner Bowles and carried with all in favor;
- Chief Gaden announced Danby Volunteer Fire Co.'s annual banquet will be held at Hollybrook Country Club on May 3, 2014. Save the date.

Commissioner Westmiller moved to enter into Executive Session to discuss pending litigation with our attorney via speaker phone. Commissioner Bowles seconded the motion and motion carried with all in favor. **Executive Session** called to order at 8:15 pm with the 2014 Commissioners, Chief Gaden, Past Commissioners Cooper and Holden, Danby Vol. Fire Co. President Buble, and Secretary Treasurer Bowles present. No action was taken. The Executive Session adjourned at 8:40 pm and the regular meeting resumed.

COMMITTEES:

PURCHASING:

No report

BUILDINGS & GROUNDS:

Danby Fire Station:

A quote of \$550.00 was received from Westbrook Enterprises for installation of a new exhaust fan with louvers, as recommended in the recent energy audit. 2 additional quotes were sought with no results. Commissioner Kokkelenberg moved to accept the quote from Westbrook Enterprises. Motion seconded by Commissioner Halton and carried with all in favor.

West Danby Fire Station:

A quote of \$79.99 per month was received from WildBlue Hughes Net for satellite internet service. Current service is AOL dial-up @ \$239.40 per year. Commissioner Halton suggested Chief Carlisle check with Ted Crane regarding the status of internet service in the Town of Danby.

Chief Carlisle will check with Commissioner Beavers regarding the overflow tank and the status of pumping the septic tanks.

INSURANCE:

Group Life Insurance was proposed at \$6875.28. Commissioner Kokkelenberg moved to accept the proposal. Motion seconded by Commissioner Bowles and carried with all in favor.

Commissioner Kokkelenberg moved to make this insurance available to all members after completion of members' probation period. Motion seconded by Commissioner Bowles and carried with all in favor. A new policy will be written.

New PERMA forms are available for immediate use.

A bill for \$910.00 was received for damage to Candor's truck during the recent Fisher Settlement fire. More information is needed to present the bill to our insurance company. Chief Gaden will contact the Candor Fire Department for more information.

TRUCKS:

On recommendation from Fire Apparatus, 401 was taken to Caskey's Garage for problems with the exhaust system light. Caskey's found no grease in the front end and the brake line not working. After service, Caskey's billed Fire Apparatus, who will bill HME thru 4-Guys. Due to warranty, further problems will be handled by a Cummings dealer in Syracuse.

421 was inspected at Caskey's Garage and has a new front tire.

443 will go back to Maguire's for paint repair.

442 blew a brake line and was repaired at Lane's Automotive.

TOWN BOARD:

Rebecca Brenner would like to occasionally attend the meetings of the District and Fire Companies. Chief Gaden and EMS Director Jakubson will be meeting with her.

RECORDS:

No report

POLICY:

Commissioner Westmiller will write a draft for the Life Insurance Policy.

MEMBERSHIP/TRAINING:

Commissioner Kokkelenberg will meet with the Chiefs to discuss safety issues.

Commissioner Westmiller moved to approve the following training requests pending proper paperwork: 5 for Nigel Dyson-Hudson, with no charge to the District (1) Natural Disaster Response and Recovery on 4/7/14 at Elmira, NY, (2) Wildfire Annual Safety Refresher on 3/28/14 at Bath, NY, (3) Technical Rescue Conference 3/27/14, 3/29-30/14 at Montour Falls Fire Academy, (4) EMS MCI Management 5/5-6/14 at Oriskany, NY, (5) Tornado Awareness 3/24/14 at Cornell; Grey Bartholomew and Simon Wyatt NYS 2nd Annual Training Conference 4/11-12/14 at Montour Falls Fire Academy with a cost of \$50 plus mileage; and Commissioner Kokkelenberg OSHA Training 3/31/14 & 4/7/14 at Brooktondale Fire Dept. Commissioner Halton seconded the motion and motion carried with all in favor.

LONG RANGE PLAN:

West Danby Station is in need of repair, including floor repair, and the kitchen hood needs a fire extinguisher system.

AUDIT:

By consensus, the Draft Copy of the 2013 Financial Report was approved.

CHIEFS REPORTS:

DVFC: A written report for February was received.

Commissioner Halton moved to approve the Girl Scouts selling cookies at the Mar. 23rd breakfast. Commissioner Kokkelenberg seconded the motion and motion carried with all in favor.

WDFD: A written report for February was received.

NEW BUSINESS:

None.

Meeting adjourned at 10:19 pm. The next meeting will be April 8, 2014 at the West Danby Fire Station.

Respectfully submitted,

Deanna Bowles
Secretary