

MINUTES OF THE REGULAR MEETING

March 19, 2013

The regular meeting of the Danby Fire District was called to order by Commissioner Westmiller at 7:30 pm on March 19, 2013 at the Danby Fire Station

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Richard Oltz
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Scott Wendt, W. Danby Chief
Sharon Gaden, Danby Secretary
Wayne Holden, Past Commissioner

Public:

MINUTES:

Commissioner Bowles moved to approve Feb. 12, 2013 minutes. Motion seconded by Commissioner Halton and carried with all in favor.

PROPOSALS FOR LAWN MOWING:

Requests for Proposals were mailed to 3 contractors and advertised at the fire stations, town hall and in the *Danby Area News*. One proposal was received from Jim Heroux, The Care Taker for \$70.00 per station, plus \$25 for chemical spraying around buildings and a one-time of \$100 charge for raking stones at W. Danby. Commissioner Halton moved to accept the proposal. Commissioner Oltz seconded the motion. Motion carried with all in favor.

TREASURER'S REPORT:

Commissioner Oltz moved to approve the treasurer's report and pay Abstract 3 Operating Fund claims 45-72 in the amount of \$47373.28. Motion was seconded by Commissioner Bowles. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- Notice of Lawsuit. Commissioner Westmiller moved to go into Executive Session to discuss litigation in the case of Adam Crown v. Danby Fire District, Danby Volunteer Fire Company, Pat Caveney, Richard Oltz, Ralph Bowles, Wayne Holden, Matt Cooper, John Gaden, and Mark C. Butler. Motion was seconded by Commissioner Bowles and carried with all in favor.

EXECUTIVE SESSION was called to order at 7:50 pm by Commissioner Westmiller with the following present: Commissioners Bowles, Halton, and Oltz, , Past Commissioner Holden, Secretary Treasurer Bowles, and Chief Gaden . Secretary Treasurer Bowles will contact ESIP regarding Waivers of Service of Summons. A request by Attorney Mark Butler to have Attorney Terry Hannigan as his counsel was approved. Executive Session adjourned at 8:10 pm and the regular meeting resumed.

- Information from Attorney Butler regarding bonding to purchase vehicles. Commissioner Halton reported knowledge of an individual interested in loaning funds to the District. Secretary Treasurer Bowles will contact Attorney Butler regarding the legality of borrowing from an individual. In addition, Commissioner Halton and Secretary Treasurer Bowles will check with local banks for a 20 year bond in the amount of \$453,124 with 1

principal payment per year and 2 interest payments per year. A 15 year bond will also be considered. Attorney Butler will check with First Niagara Bank.

- OSC “A Focus of Fiscal Stress” training information.
- OSC Advanced Accounting School June 4-6 at SUNY Oneonta. Registration is \$85 plus travel and lodging. Secretary Treasurer Bowles requested approval to attend the course. Commissioner Westmiller moved to approve Secretary Treasurer Bowles to attend the course pending submission of required paperwork. Motion seconded by Commissioner Oltz. Motion carried with all in favor.
- Email from 4-Guys regarding the trucks schedule.
- An email request on Feb. 28 from Walter Buble to attend the Highway Safety course in Cortland on Mar. 19. Paperwork was submitted and unofficially pre-approved thru email. Commissioner Bowles moved to approve Walter Buble taking the Highway Safety Course in Cortland on Mar. 19. Motion seconded by Commissioner Halton. Motion carried with all in favor.
- Email regarding SAM Security Incident. It has been determined there was no hacking involved, but check bank accounts.
- True Insurance cards for vehicles – given to Chiefs for distribution in vehicles.
- NYS notice of Unemployment Insurance Rate for 2013
- Mirabito fuel charge cards for non-ethanol gas for both companies – given to Chiefs.
- Action Fire & Safety report.
- Official results of Bond Referendum on Feb. 12, 2013.
- Revised statement dated 2/5/13 & statement dated 3/11/13 from The Law Offices of Mark C. Butler, PLLC with retainer credit balance of \$181.91.
- Broom Hilda contract at \$75 per station per month.
- Lexis-Nexis *Fire Service Laws of the State of New York*, 2 copies.

COMMITTEES:

PURCHASING:

6 cases of flares were ordered and received.

BUILDINGS & GROUNDS:

Danby Fire Station: A leak showing in the Chiefs’ Office was reported. Commissioner Bowles will contact the roofing company.

West Danby Fire Station: The question of outside lights is still pending.

INSURANCE:

Commissioner Halton asked if there is any interest in Term Life Insurance for volunteers at a cost of \$5400 per year for \$10,000 coverage for 60 people. It was agreed to obtain more information. Additional insurance is also available for Cyber Security at a cost of \$1000 per year. This was tabled until next meeting.

TRUCKS:

Chief Gaden will check whether 442 is due for NYS Inspection.

TOWN BOARD:

No report

RECORD RETENTION:

No report

POLICY:

Instant Technology Uses (Media Policy) was tabled until next meeting.

AUDIT:

No report.

CHIEFS REPORTS:

DVFC: A written report for February was received.

Evan Fitzpatrick was accepted as a new member pending approval by the Board of Fire Commissioners. Commissioner Oltz moved to approve the new member pending an arson check and physical. Commissioner Bowles seconded the motion. Motion carried with all in favor.

The Danby Democratic Committee requested use of the station on Apr. 30 at 7 pm. An Open House will be held on Apr. 27 from 10 am-2 pm as part of "Recruit NY".

Discussion was held regarding changing ALS status to BLS status. Chief Gaden will have EMS Director Jakubson check on the required paperwork to make the change. Commissioner Westmiller will review Training Policy, Section 12 for any necessary revisions.

WDFD: A written report for January was received via email. The February report will also be emailed.

W. Danby members are checking on satellite or cable for internet. Commissioner Oltz will check with Time Warner on the cost for cable to the W. Danby Station.

An Open House, including a Craft Show and BBQ, will be held on Apr. 27 from 10 am-2 pm.

Chief Wendt and 3 other members will be requesting permission to attend the Harrisburg Fire Expo May 16, 17, 18. Required paperwork will be submitted next month.

The members are looking at adding on to their station by enclosing the back walkway, with more information to follow.

Commissioner Halton moved to approve the station usage. Commissioner Westmiller seconded the motion. Motion carried with all in favor.

NEW BUSINESS:

There was no new business.

Meeting adjourned at 9:40 pm.

Respectfully submitted,

Deanna Bowles
Secretary Treasurer