

DRAFT
MINUTES OF THE REGULAR MEETING
September 11, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 pm on September 11, 2012 at the Danby Fire Station

ATTENDANCE:

Commissioners: Gene Beavers
Ralph Bowles
Pat Caveney
Richard Oltz
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer
John Gaden, Danby Chief
Paula Carlisle, W. Danby Treasurer
Sharon Gaden, Danby Secretary

Roger Grant, Asst. Danby Chief
Tony Carlisle, Asst. W. Danby Chief
Marrell Cortright, W. Danby President

Public:

MINUTES:

Commissioner Westmiller made a motion, seconded by Commissioner Bowles, to approve the September 11, 2012 minutes with the following correction: Vestal Asphalt quote of \$3218.84 was corrected to \$3219.84. Motion carried with all in favor.

TREASURER'S REPORT:

Commissioner Beavers made a motion, seconded by Commissioner Oltz, to approve the treasurer's report and to pay Abstract 9 Operating Fund claims 170-189 in the amount of \$8251.67, and to pay Abstract 9 Construction Fund claim 5 in the amount of \$20260.00. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

ESIP Accident and Health Insurance Proposal with an annual premium of \$1,924.00. Commissioner Bowles made a motion, seconded by Commissioner Beavers, to accept the proposal. Motion carried with all in favor.

G&H Fire Extinguisher Service will service fire extinguishers at both stations on Monday Sep. 17th starting at 9:30 am. Secretary Treasurer Bowles and President Cortright will open the stations.

Tompkins County Health Dept. charges \$25 each for flu shots and \$20 each for PPD tests. Commissioner Westmiller made a motion, seconded by Commissioner Bowles, to offer flu shots and PPD tests to members. Motion carried with all in favor.

A proposed Station Rental/Loan Agreement was received from our insurance provider. This was tabled until the October 9, 2012 meeting.

A luncheon invitation at the Country Club on September 19, 2012 from Tompkins Trust Co. with a program on bonding.

A NYS Workers' Compensation Board Notice of Penalty re: Disability Insurance. According to our insurance company, Danby Fire District is a government entity and therefore not required to provide disability insurance. A rescission of the penalty has been requested by Secretary Treasurer Bowles.

McNeil & Co. Loss Control Survey, second notice. This is being worked on by Commissioner Caveney.

McNeil & Co. recommendation for an e-learning class "Spacial Relationships".

McNeil & Co. Loss Control contact information for Anna M. Brouker.

Ferrellgas discount offer for firefighters and first responder personnel. Information was given to the Chiefs.

Tax Levy information from the Office of State Comptroller.

COMMITTEES:

PURCHASING:

Equipment requests for proposals have been made and awarded by Chief Gaden per Purchasing Policy.

BUILDINGS & GROUNDS:

Danby Fire Station:

Damage to a truck bay column has been repaired.

West Danby Fire Station:

Commissioner Beavers will check on extending the Generator Shared Usage Agreement with the West Danby Water District. The current agreement expires on October 16, 2012.

INSURANCE:

No report

TRUCKS:

421 is at Caskey's Garage for inspection and estimate for frame replacement. It will require out-of-service for at least 2 weeks for repair.

401 needs NYS inspection, charging system checked, and batteries replaced.

TOWN BOARD:

A Fireworks Permit was issued to the new school on Nelson Road by the Town of Danby.

RECORD RETENTION:

No report

POLICY:

Apparatus Driving Policy tabled.

DANBY ADDITION:

No report

AUDIT:

No report.

BUDGET:

The Proposed Budget for 2013 was reviewed with changes. Commissioner Bowles made a motion, seconded by Commissioner Westmiller to approve the Proposed Budget for 2013 as changed. Motion carried with all in favor.

CHIEFS REPORTS:

DVFC:

Written reports for May-August were received.

Chief Gaden will check on parking signs for "Emergency Personnel Parking Only".

There are no lights in the old truck bay with the generator on. Pat will call electrician Michael Simmons to fix the problem. The old truck bay outside lights also need to be serviced.

Trustee George Jakubson is drafting rules for station usage.

WDFD:

Jon Van Etten was accepted as a probationary member pending District approval. Commissioner Westmiller made a motion, seconded by Commissioner Bowles, to approve the new member pending physical and arson check. Motion carried with all present in favor (Commissioner Beavers was absent for the vote).

TRAINING REQUESTS:

Chief Gaden requested approval for Chiefs Grant and Goodman to attend a class on inspecting turn out gear.

NEW BUSINESS:

Professional cleaning service for the fire stations was suggested. Chief Gaden will obtain a quote for cleaning the firehouses.

Meeting adjourned at 9:15 pm.

Respectfully submitted,

Deanna L. Bowles
Secretary Treasurer