

MINUTES OF THE REGULAR MEETING

July 10, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 pm on July 10, 2012 at the Danby Fire Station

BID OPENING:

There were 8 Bid Requests issued and 2 Bids received. The following Bids for Pavement Work at the Danby Fire Station were received and read aloud:

<u>Company</u>	<u>Item 1</u>	<u>Item 2</u>	<u>Item 3</u>	<u>Total</u>
Mancini-Ferrara & Sons, Inc.	\$20,749.00	\$6,187.00	\$673.00	\$27,609.00
Nelson & Streeter Construction Co	\$16,220.00	\$2,985.00	\$1,055.00	\$20,260.00

Bids will be reviewed for compliance to our request, and accepted or rejected at the meeting on July 17, 2012.

ATTENDANCE:

Commissioners: Ralph Bowles
Pat Caveney
Richard Oltz

Absent: Gene Beavers
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer
Roger Grant, Acting Danby Fire Chief
Scott Wendt, West Danby Chief

Public:

MINUTES:

Commissioner Oltz made a motion to approve the June 12, 2012 minutes with the following correction: "The next meeting will be July 9, 2012" changed to "The next meeting will be July 10, 2012". Commissioner Bowles seconded the motion. Motion carried with all in favor.

TREASURER'S REPORT:

2% Foreign Fire Insurance money in the amount of \$5,095.02 has been received by automatic deposit to Citizens Bank and transferred to Tompkins Trust Co. Commissioner Oltz made a motion, seconded by Commissioner Caveney, to split the money 60/40 between Danby Vol. Fire Co. and W Danby Fire Co. Discussion was held. Danby membership was found to be 61% and West Danby 39%. Motion to split the money 60/40 carried with all in favor. Due to a change in banks, a New Authorization Agreement for Automatic Deposits has been completed to assure the 2013 deposit will be sent to Tompkins Trust Co.

A Federal Tax Deposit refund in the amount of \$1,049.46 for 2011 was received and deposited.

Commissioner Caveney made a motion, seconded by Commissioner Oltz, to approve the treasurer's report and to pay Abstract 7 Operating Fund claims 124-138 in the amount of \$11,507.67. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

ProMedical, LLC request for information regarding a workers compensation claim dated May13, 2009.
Information was provided.

Fire District Affairs, June-July 2012 issue - given to the Commissioners

PERMA Credit Statement for \$1.00

ESIP Loss Prevention Report –Commissioner Caveney will complete the response

COMMITTEES:

PURCHASING:

No report

BUILDINGS & GROUNDS:

Danby Fire Station:

The air compressor pressure switch failed and has been replaced.

Thermostats in the meeting room, offices, and public areas shall be set at 60 degrees unless the station is being used, at which time they may be set according to comfort. Truck bays shall be set at 50 degrees.

3 out of 4 new station outdoor lights are not working. Mike Simmons has been contacted to fix the problem.

West Danby Fire Station:

No report.

INSURANCE:

No report

TRUCKS:

No report

TOWN BOARD:

No report

RECORD RETENTION:

Chiefs were reminded to export incidents from FireHouse Software to the District.

POLICY:

Apparatus Drivers' Policy was tabled.

DANBY ADDITION:

No report. See Bid Opening for paving information.

AUDIT:

No report.

CHIEFS REPORTS:

DVFC:

No written report was received.

An application for membership was received from Benjamin Blakeley and approved by the Company.

Barbara Robinson requested use of the station for a party on July 15, 2012, and Flashing Feathers requested use of the BBQ pit and kitchen on August 15, 2012.

The Moose Club is sponsoring a benefit breakfast for Chief Gaden on July 29, 2012. Servers are needed. An AVET course will be held July 23, 24 and 30, 31 at the Danby Fire Station.

WDFD:

No written report was received.

Stefan Diemecke will attend FF1 at Cortland instead of Montour Falls Academy as previously approved.

A letter of resignation was received from John Smith.

Commissioner Bowles made a motion to approve all station usage. Motion was seconded by Commissioner Caveney. Motion carried with all in favor. Commissioner Oltz made a motion to approve the new member pending an arson check and physical. Motion was seconded by Commissioner Bowles. Motion carried with all in favor.

NEW BUSINESS:

None.

Meeting adjourned at 9:05 pm.

Respectfully submitted,

Deanna Bowles
Secretary

DRAFT