

**DRAFT**  
**MINUTES OF THE REGULAR MEETING**  
February 14, 2012

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 7:30 pm on Feb. 14, 2012 at the West Danby Fire Station.

**ATTENDANCE:**

Commissioners: Ralph Bowles  
Pat Caveney  
Matt Cooper  
Richard Oltz  
Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer  
John Gaden, Danby Chief  
John Smith, West Danby Asst. Chief

**MINUTES:**

Commissioner Oltz made a motion to approve the Jan. 10, 2012 Organizational Meeting minutes with the following addition: Oath of Office was administered to the Chiefs, Assistant Chiefs, and Lieutenant. Motion was seconded by Commissioner Bowles, and carried with all in favor.

Commissioner Beavers made a motion, seconded by Commissioner Bowles, to approve the January 10, 2012 regular meeting minutes. Motion carried with all in favor.

**COMMUNICATIONS:**

The following communications were received:

- PERMA Annual Conference 2012, May 24 & 25
- Kinsley Power Systems generator service reports
- TC Board of Elections 2012 schedule – Apr. 24, 11 am-9:30 pm; Jun. 26, 11 am-9:30 pm; and Nov. 6, 5 am-9:30 pm. Copies were given to the Chiefs.
- NY Water Laws & Regulations Seminar Feb. 29, 2012, NY, NY
- NYSEG letter re: unauthorized access to customer information & offering 1 yr. of credit monitoring
- NYSEG Emergency Economic Development Program information
- NFPA All Access upgrade information
- Contemporary Issues in Emergency Medicine Conference, Mar. 28, 2012, Upstate Medical Univ.
- Ithaca Journal Affidavit of Publication for Regular Meeting notice
- PERMA Self Audit Worksheet for Payroll Audit
- True Insurance Property & Casualty Insurance proposal for \$17108.75. Commissioner Beavers made a motion to accept the proposal and to pay True Insurance \$17108.75 upon receipt of invoice. Motion seconded by Commissioner Bowles and carried with all in favor.

**TREASURER'S REPORT:**

Commissioner Oltz made a motion to approve the treasurer's report and to pay General Operating Fund Abstract 2, claims 18-43 in the amount of \$10803.67, and Construction Fund Abstract 2 claim 1 in the amount of \$39.95. Motion seconded by Commissioner Beavers and carried with all in favor.

**COMMITTEES:**

**PURCHASING:**

Chief Gaden will be initiating the bid process for turn out gear in the near future.

**BUILDINGS & GROUNDS:**

Danby Fire Station:

The original outside lights are rusted through and are not working. Chief Gaden will obtain quotes for replacements.

Commissioner Beavers will ask the Town Highway Department not to salt and sand the apron in front of the Danby Fire Station unless it is really necessary.

Commissioner Beavers received interest for a Request for Proposal for lawn mowing service. Requests for Proposals will be mailed in March.

West Danby Fire Station:

Repair to the water heater is being investigated.

Asst. Chief Smith was given permission to get diffusers.

**INSURANCE:**

No report.

**TRUCKS:**

Federal Safety Equipment quoted \$980.53 to remove, rebuild and install the tank to pump valve on 1401.

A new fuel filter is needed for 1441.

**TOWN BOARD:**

No report.

**RECORD RETENTION:**

No report

**POLICY:**

Wayne will meet with Past Commissioner Matt Cooper regarding a Driver Policy.

**DANBY ADDITION:**

The Danby holding tank has been repaired.

**AUDIT:**

No report.

**CHIEFS REPORTS:**

DVFC:

Written reports for Nov., Dec., and Jan. were received.

The O2 sensor on the 4-gas meter O2 needs replacement. Asst. Chief Smith will order the replacement..  
Jacki Gillogly was accepted by the Company as a probationary member. Jacki was a previous member and recently returned to Danby. Commissioner Oltz made a motion, seconded by Commissioner Westmiller, to accept the probationary member pending an arson check and a physical examination. Motion carried with all in favor.

Requests for building usage are: Feb 16 Danby Energy Group 7-9; Apr 14 Wintermute Women's Day; Mar 31 Hartman Birthday Party, Feb 26 Pancake Breakfast, Mar 28 Pancake Breakfast. Commissioner Westmiller made a motion, seconded by Commissioner Caveney to approve the station usage. Motion carried with all in favor.

WDFD:

Asst. Chief Smith submitted a request to attend Fire 2012, June 13-16, at the Turning Stone Resort. Request was approved and signed.

**NEW BUSINESS:**

There was no new business.

Meeting adjourned at 8:55 pm.

Respectfully submitted,

Deanna Bowles  
Secretary Treasurer