

Attorney Mark Butler suggested bonding the treasurer and deputy treasurer for the amount of the budget. Bonding the department treasurers is also possible with the District insurance.

Replacement cost for buildings should be increased and Pat will check with the insurance company for cost.

Accident and Sickness Policy was received and new beneficiary forms were given to the Chiefs.

TRUCKS:

421 air leak has been repaired and new batteries installed.

Federal Safety report on WDFD pump testing, with issues that need attention, was read and a copy given to Chief Wendt for follow-up.

Ralph will request Proposals for Truck Maintenance.

John will take 441, 442 and 443 to Lanes Automotive for inspection.

Scott is getting prices to replace the light bar on 1442.

TOWN BOARD:

No report.

RECORD RETENTION:

Drivers, to-date, have been added to the LENS Program.

Chiefs were reminded that incident reports are due.

POLICY:

Matt distributed a Draft Drivers Policy for review. This will be discussed at the first meeting in December.

DANBY ADDITION:

Rick Sanguinito, Delta Engineer, has reviewed the punch lists and Architect Louis D. Pease will do his final review next week.

AUDIT:

Long Range Plan is still pending.

Inventory of items >\$5K value was discussed. An MSA SCBA replacement cost is \$3295. There are 20 in the District and these shall be added to the inventory of assets. Scott will check on the Hurst tool cost.

TRAINING:

Tom Basher will be holding an Incident Safety Course on Jan 8 & 9 at the Danby Fire Station. The Commissioners recommended that all Chiefs take the course.

CHIEFS REPORTS:

DVFC: A written report was received. Adding training to the monthly report was suggested.

WDFD: Flooring contractor has not responded to acceptance of his bid. Scott will contact him again. A written report was received. Scott will renew his computer anti-virus protection at \$115 for 2 years.

OLD BUSINESS:

No report.

NEW BUSINESS:

Richard made a motion, seconded by Ralph to approve the Resolution for Acquisition of Certain Kitchen Equipment from the Danby Fire Company. Motion carried with all in favor. Resolution is attached to the minutes.

Regarding NFPA Standards, Matt found on-line access available for a single user with password. Cost is \$810 for NFPA members and \$900 for non-members. A print version, updated every 3 years, is \$1226 for members and \$1362 for non-members. To purchase only the standards that we need would cost approximately \$890 for 23 standards. John Smith reported significant revisions in 2010. NFPA membership was discussed and found to be listed under Judd Leonard, Danby Fire District. Further discussion was tabled until December.

Holding all regular meetings in Danby was discussed, and tabled until the Organizational Meeting in January.

TREASURER'S REPORT:

Matt made a motion, seconded by Richard, to approve the treasurer's report. Motion carried with all in favor.

Abstract 11 Capital Fund, claims 44-45 in the amount of \$57,000.00 were audited and the treasurer was directed to pay the bills.

Abstract 11A and 11B General Fund, claims 240 though 251 in the amount of \$6481.30 were audited and the treasurer was directed to pay the bills.

Meeting adjourned to an executive session at 10 PM to discuss an issue with a particular officer. Issue was resolved.

Respectfully submitted,

Deanna Bowles
Secretary

**RESOLUTIONS FOR
ACQUISITION OF CERTAIN KITCHEN EQUIPMENT
FROM THE DANBY FIRE COMPANY**

WHEREAS, the Danby Fire District has previously been awarded grant funds of \$15,000 from the New York State Department of State for acquisition and installation of kitchen equipment associated with renovation and addition to its fire station at 1780 Danby Road in the Town of Danby.

WHEREAS, certain kitchen equipment, namely a used Gaylord Industries 11.5' kitchen exhaust hood acquired at a cost of \$1400 (providing a savings of \$5500 as compared to the previously specified in the original grant request); an Arctic Air Refrigerator at a cost of \$1250 for which Danby Fire Company received two quotes; a 30" X 84" stainless steel serving table at a cost of \$422.19, (the "Equipment") for a total cost of \$3072.19, was purchased by the Danby Fire Company and subsequently installed on premises owned and maintained by the Danby Fire District at 1780 Danby Road, Ithaca, NY 14850 during addition and renovation of said facility; and

WHEREAS, the Board of Fire Commissioners of the Danby Fire District desires to acquire the Equipment, and the Fire District's Procurement Policy having been fully complied with;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Fire Commissioners of the Danby Fire District, Town of Danby, Tompkins County, State of New York, hereby determines that it is in the best interests of the residents and taxpayers of the Fire District, that the Fire District acquires by purchase from The Danby Fire Company the Equipment, and it is further .

RESOLVED, that the Fire District shall pay the sum of \$3072.19 to the Danby Fire Company for the Equipment, that being the fair market value thereof, upon the submission of a proper voucher therefore by the Danby Fire Company and it is further

RESOLVED, that upon the receipt of such voucher, the Treasurer of the Fire District is ordered to pay such claim, these Resolutions constituting the Board of Fire Commissioners' audit thereof and it is further

RESOLVED, that such Equipment shall be included and inventoried as Danby Fire District owned property.