

**PRELIMINARY
MINUTES OF THE REGULAR MEETING
August 17, 2010**

The regular meeting of the Danby Fire District was called to order by Commissioner Caveney at 8 PM on August 17, 2010 at the West Danby Fire Station.

ATTENDANCE:

Members: Ralph Bowles
 Pat Caveney
 Matt Cooper
 Wayne Holden
 Richard H. Oltz

Non-members: Judd Leonard, Treasurer John Smith, West Danby Asst. Chief
 Deanna Bowles, Secretary Scott Wendt, West Danby Chief
 John Gaden, Danby Chief

MINUTES:

Richard made a motion, seconded by Ralph, to approve the minutes. Motion carried with all in favor.

COMMUNICATIONS:

The following communications were received:

- Request from Cornell University Facilities Services for performance information on Streeter Associates
- Notice from Crispell Automotive, Inc. announcing the Service Dept. will close on Aug. 16, 2010
- \$15,000 from State of New York for LMI TM08777-01 grant
- Copies of 2 letters from the Danby Vol. Fire Co. to Attorney Butler regarding a FOIL Request
- Occustar Medical Surveillance Program Report for 2010 – Member cards were given to the Chiefs
- Slow Lane Picnic invitation for Sep. 5 (rain date Sep. 6)
- Email from FEMA announcing a new NFIRS Web-Based Data Entry Tool now available
- Notification from Travelers Ins. that Streeter Associates' insurance will terminate on Sep. 28, 2010

COMMITTEES:

PURCHASING:

TOG delivery is pending.

BUILDINGS & GROUNDS:

Pat has a quote from AFS for extinguisher service, and John Gaden will obtain a quote from GHS. John Smith suggested that we add "24 hr. notice necessary for admission into the fire stations" to our RFPs.

Ralph has the following 3 quotes for pump testing: Priority \$350 per truck, Tyler \$350 per truck, and Churchville \$225 per truck. All agreed to test at the inlet and members will need to shuttle trucks. Ralph made a motion, seconded by Wayne, to accept Churchville's quote for pump testing. Motion carried with all in favor. Ralph will arrange a couple of dates for the Chiefs to decide.

Hose testing should include hard suction.

John Gaden will obtain quotes for smaller extinguishers for offices.

INSURANCE:

Accident/Sickness Renewal is in process.

The value of the Danby Fire Station has increased and Pat estimated \$1,600,000 replacement. He estimated the West Danby Fire Station to be \$1,000,000 replacement. Pat will obtain the added cost for insurance and add it to the budget.

TRUCKS:

441 went to Lane's for a diesel fuel leak. The fuel filter had been installed incorrectly.

TOWN BOARD:

No report.

RECORD RETENTION:

OFPC requested submission of WDFD May 2009 reports so they can close out the county for 2009. Several fire companies in our county were also requested to submit missing 2009 reports.

POLICY:

No report.

DANBY ADDITION:

John Smith will update his punch list. No as-built drawings have been delivered. All contractors will be encouraged to finish by the end of the month so that the final payments can be made.

Handicap signs are missing. No parking signs are needed in front of the truck bays.

Matt made a motion to use Faxaway for internet service for the District and both fire companies, and to enroll with a credit card. Motion seconded by Pat, and carried with all in favor. By enrolling with a credit card, there is a fixed deposit of \$10, rather than \$100 by enrolling with a check or money order.

The boiler inspector will be contacted by Ralph when the building is ready to have the boiler inspected.

AUDIT:

Pat volunteered to start work on a long range plan after September. Action items should be reviewed at the next meeting, along with finalizing the budget. The Budget Hearing will be the 3rd Tues. of October (Oct. 19, 2010).

The Audit Report will be forwarded to the Town of Danby to be placed on their website.

CHIEFS REPORTS:

DVFC: A written report for July was received. Julian Trutmann resigned due to moving away. Bonnie Arthur requested the station for Sept 4th for an anniversary party. There will be an Open House Oct 9, from 9 AM-2 PM for Fire Prevention Week.

WDFD: Written reports for June and July were received. The sensor for exterior lights is not working. Lights are being left on until an electrician looks at it. Scott is obtaining quotes for re-lettering the trucks.

Wayne made a motion, seconded by Matt, to approve station usage. Motion carried with all in favor.

OLD BUSINESS:

The FOIL Request from the Ithaca Journal reporter has been answered. The FOIL Request from Adam Crown is still pending.

NEW BUSINESS:

Matt made a motion, seconded by Richard, to accept Peter Mazzaresse's quote for material for installing internet service in the Danby Fire Station. Motion carried with all in favor.

TREASURER'S REPORT:

Ralph made a motion, seconded by Wayne, to approve the treasurer's report. Motion carried with all in favor.

Abstract 8 Capital Fund, claim 41 in the amount of \$3286.80 was audited and the treasurer was directed to pay the bill.

Abstract 8 General Fund, claims 176 through 178 in the amount of \$388.69 were audited and the treasurer was directed to pay the bills.

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Deanna Bowles
Secretary